**JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA
MEETING TO BE HELD 4-8 NOVEMBER 2013**

**American Library Association Washington Office
1615 New Hampshire Ave NW
1st Floor
Washington DC 20009-2520, U.S.A.**

AGENDA

Note: The citation of a revision proposal or discussion paper includes all the responses to that proposal/paper. Responses were not required for some papers. (Access to the proposals, discussion papers, and responses: http://www.rda-jsc.org/working1.html)

Note: Executive Sessions (indicated below, with left margin line, for most of Monday and for Friday afternoon) are closed to observers.

Approximate timings: Meetings will start at 8:30 and finish at 17:30 with morning break at 10:30, lunch from 12:00-12:45, and afternoon break at 15:00.

Monday, November 4, morning/afternoon

Executive Session 1:

1. **Liaison with the co-publishers of RDA**
     RDA element set, vocabularies, and Open Metadata Registry
     Schedule of Toolkit releases/update for 2014
     Toolkit development
     Printed RDA
     Essential RDA
     Move of RDA-L from LAC to ALA
     External vocabularies/ISBD on Tools tab, ISBD mapping document, etc.

2. **Scope and maintenance of JSC/AACR/RDA Toolkit web sites**

3. **Report from July discussion by Barbara and Gordon with Committee of Principals**

4. **Method for documenting JSC work (continue Programme of work, Strategic plan, action items?)**

5. **Status report from JSC members on actions from November 2012 JSC meeting**

6. **Communication with other resource description communities (including museums and archives)**

7. Formal recognition of individuals and groups contributing to the development of RDA

End of Executive Session 1

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Monday, November 4, late afternoon

8. Approval of the agenda

9. Minutes of the previous meeting held November 2012

10. Next meeting in 2014

11. Update Roster of JSC members

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Tuesday, November 5, morning/afternoon

12. General
6JSC/CCC/13 [Revision of RDA 1.7.3 (Punctuation)]
6JSC/DNB/Discussion/1 [Discussion paper: First issue v. latest (current) issue]
Element set discussion − data about data, missing elements, inconsistencies, etc.
Examples Group issues (editing guide; inclusion of initial article)

13. Manifestations and items -- transcription
6JSC/CCC/11 [Revision of RDA 2.3.1.7 (Titles of Parts, Sections, and Supplements) and RDA 2.3.2.6 (Collective Title and Titles of Individual Contents)]
6JSC/ISSN/2/JSC response/ISSN response [Response to JSC response on the ISSN discussion paper/2]
6JSC/DNB/3 [Attributes of manifestations: Instructions for more than one instance of an element]
6JSC/LC/24 [Revisions to instructions for production, publication, distribution and manufacture statements (2.7, 2.8, 2.9, 2.10)]
6JSC/LC/25/rev [Recording dates in more than one calendar (RDA 2.6.7.1, 2.6.9.1, 2.7.6.3, 2.8.6.3, 2.9.6.3, 2.10.6.3)]
6JSC/ACOC/9/rev [Qualifications after an identifier − Amendments to RDA 2.15.1.7]
6JSC/ALA rep/6 [Note on Manifestation and Item]

14. Manifestations and items -- carriers
6JSC/ALA/Discussion/1 [Machine-Actionable Data Elements in RDA: Discussion Paper (2013)]
6JSC/CCC/14 [Revision of RDA 3.5.3 (Dimensions of still images)]
6JSC/ALA rep/1/rev

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Wednesday, November 5, morning/afternoon

15. Works and expressions: other than music
6JSC/LC rep/4 [Treatment of Choreographic Works in RDA]
6JSC/EURIG/Discussion/2 [Illustrative content and other augmentations: Discussion Paper]
6JSC/EURIG/Discussion/3 [Compilations of Works: Discussion paper]
6JSC/EURIG/Discussion/4 [Representing date of works and expressions in RDA: Discussion Paper]
6JSC/EURIG/Discussion/5 [Representing language of expressions in RDA: Discussion Paper]
6JSC/ALA/23 [Revision proposal for RDA instructions for treaties]
6JSC/DNB/1 [Parts of the Bible: Books (RDA 6.23.2.9.2)]
6JSC/LC/26 [Changes to instructions on liturgical works (6.30.1.5)]
6JSC/ALA/24 [Variant title as access point (RDA 6.27.4.1, 6.28.4.1, 6.29.3.1, 6.30.5.1, 6.31.3.1)]
6JSC/ALA/26 [Colour Content (RDA 7.17)]

16. Works: music
6JSC/Music/1 [Proposed revision to instructions 6.2.2.9.2, "Two or More Parts," 6.14.2.7.2, "Two or More Parts," 6.27.2.3, "Two or More Parts," and 6.28.2.3, "Two or More Parts"]
6JSC/Music/2/rev [Proposed revision to instruction 6.14.2.5, "Preferred Title Consisting Solely of the Name of One Type of Composition"]
6JSC/Music/3 [Proposed revisions for medium of performance (RDA 6.15.1, 6.28.1.9, 6.28.1.10, and Appendix E.1.1)]

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Thursday, November 7, morning

17. Persons, Families and Corporate Bodies
6JSC/BL/13 [Revision of RDA 9.6]

6JSC/LC/23 [Language of the Family (10.8)]
6JSC/BL/11 [Revision of RDA 11.4 and 11.13 and Glossary]
6JSC/BL/12/rev [Revision of RDA 11.7 and 11.13]
6JSC/BL/14/rev [Revision of RDA 11.13.1.8.2]

18. Places

6JSC/BL/10 [Revision of 9.8.1.3, 9.9.1.3, 9.10.1.3, 9.11.1.3, 10.5.1.3, 11.3.1.3, 11.13.1.3, 16.2.2.4, 16.2.2.9.2, B.1, B.11 to eliminate use of abbreviations for places]
6JSC/DNB/2 [Larger place – Revision of RDA 16.2.2.4 (Recording the Preferred Name); 16.2.2; 16.2.2.9.1; 16.2.2.9.2; 16.2.2.10; 16.2.2.10.1; 16.2.2.11; 16.2.2.11.1; 16.2.2.12; 16.2.2.13; 16.2.2.14]

19. Subject Relationships

6JSC/ALA/Discussion/2 [Treatment of Subjects in RDA]
6JSC/Chair/8 [Proposals for Subject Relationships]

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Thursday, November 7, afternoon

20. Other Relationships

6JSC/ACOC/7 [Compilers and editors of compilations – Amendments to RDA 20.2.1]
6JSC/ACOC/8 [Addition of the Copyright holder relationship – Amendments to RDA 21.6.1.1 and Appendix I]
6JSC/ALA/Discussion/3 [Instructions for Recording Relationships: Discussion Paper]
6JSC/ALA/25 [RDA Appendix K Revision and Expansion]
6JSC/CILIP rep/3 [RDF representation of RDA relationship designators: a follow-up discussion paper]
6JSC/CILIP rep/3/Appendix/1 [RDF representation of RDA relationship designators. Appendix 1: Unconstrained properties for RDA relationship designators]
6JSC/CILIP rep/3/Appendix/2 [RDF representation of RDA relationship designators. Appendix 2: Inverse properties for RDA relationship designators]
6JSC/CILIP rep/3/Appendix/3 [RDF representation of RDA relationship designators. Appendix 3: Property hierarchies for RDA relationship designators]
6JSC/CILIP rep/3/Appendix/4 [RDF representation of RDA relationship designators. Appendix 4: Directional labels and definitions for RDF properties based on RDA relationship elements and designators]
6JSC/CILIP rep/3/Appendix/5 [RDF representation of RDA relationship designators. Appendix 5: Issues relating to minor changes in the RDA Toolkit] [if not handled by the JSC via email in September 2013]

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Friday, November 8, morning

21. Other Appendices
      6JSC/ALA/22 [Revision of A.29, Capitalization of Hyphenated Compounds; changes in Chicago Manual of Style, 16th edition (2010)]
      6JSC/ISBD/Discussion/1 and 2/JSC response/ISBDRG response [ISBD Review Group response to JSC Response to the two Discussion Papers from the ISBD Review Group]
      6JSC/ISBD/Discussion/1 and 2/JSC response/ISBDRG response/Appendix D [ISBD Review Group response to JSC Response to the two Discussion Papers from the ISBD Review Group - Appendix D]
      6JSC/ISBD/Discussion/3
      6JSC/ISBD/Discussion/3/Profile
      6JSC/CCC/12 [Revision of Appendix D regarding capitalization practice]
      External vocabularies/ISBD on Tools tab, etc., discussion

22. Vocabularies, Open Metadata Registry
      Vocabulary issues

23. Remaining Fast Track entries
      Unresolved entries

24. Outcomes from November 2013 Meeting

25. Any other business?
      Passing gavel to Gordon

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Friday, November 8, afternoon

Executive Session 2:

26. Policy documents
      Changes to 6JSC/Policy/1
      Decision on need for updating of other documents
             5JSC/Strategic/1/Rev/2 (Strategic plan)
             5JSC/RDA/Objectives and Principles/Rev/3

27. Further follow-up as needed regarding communication with other resource description communities

End of Executive Session 2