

**JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA**  
**MEETING TO BE HELD 1-4 NOVEMBER 2011 IN GLASGOW, SCOTLAND**

**DRAFT AGENDA**

Note: JSC members are asked to bring documents marked "\*" to the meeting. The host is asked to bring all documents to the meeting. Documents marked "^" are only available to JSC members.

Note: Executive Sessions (indicated below) are closed to observers.

**Approximate Timings**

Meetings will start at 9.00; morning break at 11:00; Lunch 13:00-13:45; Afternoon Break 15:30 Finish 17:30;

**Tuesday 1 November – a.m.**

**Executive Session 1**

1. **Communication with other resource description communities**  
**Harmonization issues pre-meeting**  
6JSC/Restricted Chair/2 ^
2. **Formal recognition of individuals and groups contributing to the development of RDA**
3. **JSC Membership and Policies and election of Chair**  
6JSC/Chair/1/rev/2 [Fast Track] ^  
6JSC/Policy/1/Draft/Rev/2 ^
4. **Actions from JSC Meeting March 2009**

**End of Executive Session 1**

**Tuesday 1 November –p.m.**

5. **Approval of the agenda**
6. **Minutes of the previous meeting held November 2009**

**PROPOSALS**

7. **GROUP 3 Elements and Subject**  
[6JSC/LC rep/3](#) Chapters 12-16, 23, 33-37 (Group 3 entities and “subject”)  
[6JSC /CILIP/1](#) 12-16, 23, 33-37 (Group 3 entities and “subject”)
8. **Music**  
[6JSC/CCC/1](#) Proposed revision to Glossary definition of vocal score  
Email from Massimo Gentili-Tedeschi (circulated by Chair: 16th November)

- [6JSC/CCC/2](#) Compilations of Musical Works / Recording Numeric Designations of Musical Works / Additions to Access Points Representing Compilations of Musical Works  
[6JSC/CCC/3](#) Proposed revision to instruction 6.15.1.4, “Instrumental Music Intended for One Performer to a Part  
[6JSC/CCC/4](#) Proposed revision to instruction 6.15.1.7, “Groups of Instruments”  
[6JSC/CCC/5](#) Proposed revision to instruction 6.15.1.12, “Accompaniment for Songs, Lieder, Etc.”

**9. Persons, Families & Corporate Bodies**

- [6JSC/ACOC/1](#) 9.2.2.5.3: Names Written in a Non-preferred Script  
[6JSC/LC/5](#) Clarifying Date Associated with the Person and Core Requirements  
[6JSC/BL/1](#) Title of person: change to 9.4.1 and 9.19.1.2  
[6JSC/ALA/3](#) Revision of RDA 9.13, Affiliation  
[6JSC/CILIP/3](#) Field of Activity (9.15) and Profession/Occupation (9.16)  
[6JSC/ALA/2](#) Revision of RDA 11.2.2: Heads of State and Heads of Government  
[6JSC/LC/3](#) Elimination of RDA treatment for “names not conveying the idea of ...”  
[6JSC/LC/6](#) Additions to RDA 19.2.1.1.1 (Corporate bodies considered to be creators)

**10. Appendices**

- [6JSC/LC/1](#) RDA Appendix A  
[6JSC/LC/4](#) Punctuation guidance for *see also* references used with relationship designators [Appendix E]

**Wednesday 2 November.**

**11. Manifestations and Items**

- [6JSC/ACOC/2](#) Revision of RDA 2.7.2.3, 2.8.2.3, 2.9.2.3, 2.10.2.3 Recording Place of Production [Publication, Distribution, Manufacture]  
[6JSC/LC/2](#) Date of manufacture (RDA 2.10.6)  
[6JSC/ACOC/3](#) Revision of RDA 2.5.2: Designation of Edition and Revision of RDA 2.5.6: Designation of a Named Revision of an Edition

**12. Works and Expressions**

- [6JSC/Chair/3](#) Initial articles - Revision of RDA 0.5; 6.2.1.7; 9.2.2.25; 9.2.2.26; 11.2.2.8; Appendix C: Initial articles  
[6JSC/ALA/1](#) Revision of RDA 6.29.1.21: Reports of one court  
[6JSC/LC/8](#) Revision of RDA 6.27.1.2 and RDA 6.27.1.3  
[6JSC/LC rep/2](#) “Selections” as used in RDA Chapter 6  
[6JSC/LC/7](#) Changes in content characteristics  
[6JSC/CILIP/2](#) Date of signing a treaty (6.29.1.33, 6.29.3.3)  
[6JSC/ALA/4](#) Change to RDA 7.24 and Glossary, Artistic and/or Technical Credit

**Executive Session 2**

**13. Liaison with the co-publishers of RDA**

- Progress on US National Test Recommendations  
[6JSC/Chair/Restricted/1/Rev 3](#) ^

Appointment of Copy Editor  
RDA update process  
JSC Element Set and Vocabularies/Open Metadata Registry  
Toolkit Development  
Printed RDA  
Derivative Products  
Concise RDA

**14. Scope and maintenance of JSC/AACR/RDA Toolkit Web sites**

6JSC/Chair/5/Draft ^

**End of Executive Session 2**

**Thursday 3 November –a.m.**

**15. Meeting with representatives of ISBD Review Group**

6JSC/Restricted Chair/2 ^

**Thursday 3 November –p.m.**

**16. Meeting with representatives of ISBD Review Group/ISSN Network**

6JSC/Restricted Chair/2 ^

**Friday 4 November –a.m.**

**17. Meeting with representatives of ISBD Review Group on Element Sets and Vocabularies**

**Friday 4 November –p.m.**

**General Business**

**18. Update on related projects and other resource description communities**

Appointment of ISBD RG Liaison

**19. Next meeting**

5JSC/Policy/6\*

**20. JSC programme of work**

**21. Statement of policy and procedures for JSC**

5JSC/Policy/4/Rev\*

**22. Actions arising out of the JSC Meeting March 2009**

**23. Outcomes from November 2011 meeting**

**24. Any other business**