

# RECORDING ATTRIBUTES OF MANIFESTATIONS, ITEMS, WORKS & EXPRESSIONS

OLA Pre-conference Resource Description and Access (RDA):


What you need to know

Presented on Wednesday February 2, 2011


Presented by: Marcia Salmon, Cataloguing Librarian

York University

# Outline

- Objectives of presentation on Recording Attributes of Manifestations, Items, Works & Expressions
  - Pre-cataloguing Decisions
    - Mode of Issuance
    - Types of Description
  - Recording Attributes: Manifestations & Items
  - Recording Attributes: Works & Expressions
  - Examples
  - Questions
  - Exercises
- 

# Objectives

- ▶ Review the instructions for identifying and recording attributes of manifestation and item
  - ▶ Review the instructions for identifying and recording the media, carrier and content type of a expression, manifestation and item
  - ▶ Review the instructions for identifying and recording attributes of a work and expression
  - ▶ Review the instructions for identifying and recording the preferred and variant title of a work
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# Pre Cataloguing Decision: What Am I Cataloguing?

- ▶ Mode of Issuance (RDA 1.1.3)
  - Monograph
  - Multipart Monograph
  - Serial
  - Integrating Resource
- ▶ Type of Description (RDA 1.5)
  - Comprehensive Description (RDA 1.5.2)
  - Analytical Description (RDA 1.5.3)
  - Hierarchical Description (RDA 1.5.4)

# Recording Attributes: Manifestations, Items, Works & Expressions

**Recording Attributes:  
Manifestations & Items**

# RDA In 10 Easy Steps

1. Look at the physical book. Record the things that help people **identify** the book. Generally transcribe statements as found on the book
  - Title
  - Statements of responsibility
  - Edition
  - Publication
  - Copyright date
  - Series
  - ISBN
  - Related notes

# Recording Attributes: Manifestations & Items

- ▶ Title (RDA 2.3.1)
  - The following basic instructions on recording titles applies to the following types of titles: title proper, parallel title proper, other title information, parallel other title information, variant title, earlier title proper, later title proper, key title, abbreviated title

# Recording Attributes: Manifestations & Items

## ▶ Title

- Recording Titles (RDA 2.3.1.4)
  - Transcribe a title as it appears on the source of information



# Recording Attributes: Manifestations & Items

## ▶ Title Proper

- Recording the Title Proper (RDA 2.3.2.7)
  - Record the title proper applying the basic instructions on recording titles

# Recording Attributes: Manifestations & Items

- ▶ Variant Title (RDA 2.3.6)
  - A variant title is a title associated with a resource that differs from a title recorded as the title proper, a parallel title proper, other title information, parallel other title information, earlier title proper, later title proper, key title, or abbreviated title.

# Recording Attributes: Manifestations & Items

## ▶ Variant Title

- Recording Variant Titles (RDA 2.3.6.3)

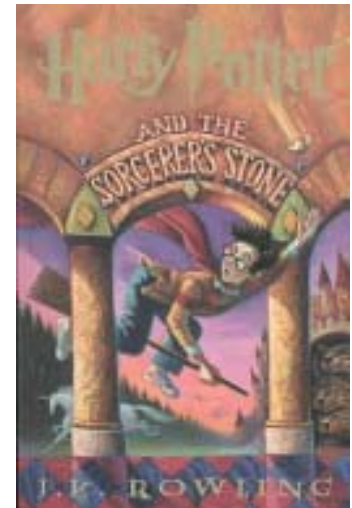
- Record variant titles that are considered to be important for identification or access applying the basic instructions on recording titles

# Recording Attributes: Manifestations & Items: Example

- ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone

246 33 |a Harry Potter and the philosopher's stone



# Recording Attributes: Manifestations & Items

- ▶ Statement of Responsibility
  - Basic Instructions on Recording Statements of Responsibility (RDA 2.4.1)
    - A statement of responsibility is a statement relating to the identification and/or function of any persons, families, or corporate bodies responsible for the creation of, or contributing to the realization of, the intellectual or artistic content of a resource.

# Recording Attributes: Manifestations & Items

## ▶ Statement of Responsibility

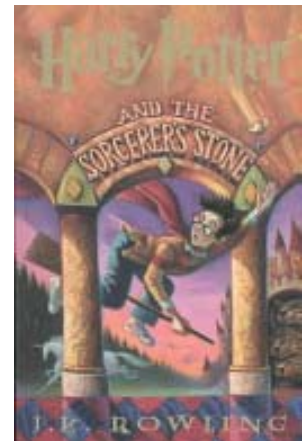
- Recording Statements of Responsibility (RDA 2.4.1.4)
  - Transcribe a statement of responsibility in the form in which it appears on the source of information
  - Record a statement of responsibility naming more than one person, etc., as a single statement regardless of whether the persons, families, or corporate bodies named in it perform the same function or different functions.

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 30 |a Harry Potter and the philosopher's stone



# Recording Attributes: Manifestations & Items

- ▶ Statement of Responsibility
  - Removal of the “Rule of Three”
    - May add all creators to the statement of responsibility (RDA 2.4.1.5) OR
    - May abbreviate statement of responsibility by adding the first named creator with the statement [and (*number creators*) others]. (RDA 2.4.1.5 optional omission) For example: James Bonta [and six others]



# Recording Attributes: Manifestations & Items: Example

- ▶ The Strategic Training Initiative in Community Supervision: Risk–Need–Responsivity in the Real World

245 04 |a The Strategic Training Initiative in Community Supervision :|b risk–need–responsivity in the real world /|c James Bonta [and six others].

# Recording Attributes: Manifestations & Items

## ▶ Edition Statements

- Basic Instructions on Recording Edition Statements (RDA 2.5.1)

- An edition statement is a statement identifying the edition to which a resource belongs.

# Recording Attributes: Manifestations & Items

## ▶ Edition Statements

- Recording Edition Statements (RDA 2.5.1.4)

- Transcribe an edition statement as it appears on the source of information

# Recording Attributes: Manifestations & Items

- ▶ Edition Statements Examples
- ▶ 250 \_\_ |a Revised first edition  
chief source of information: Revised  
first edition
- ▶ 250 \_\_ |a 4th ed.  
chief source of information: 4th ed.

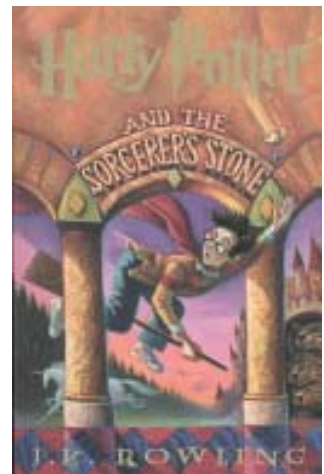
# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition



# Recording Attributes: Manifestations & Items

## ▶ Publication Statements

- Basic Instructions on Recording Publication Statements (RDA 2.8.1)
  - A publication statement is a statement identifying the place or places of publication, publisher or publishers, and date or dates of publication of a resource
  - Publication statements include statements relating to the publication, release, or issuing of a resource

# Recording Attributes: Manifestations & Items

## ▶ Publication Statements

- Recording Publication Statements (RDA 2.8.1.4)
  - Transcribe places of publication and publishers' names in the form in which they appear on the source of information
  - Record dates of publication

# Recording Attributes: Manifestations & Items

## ▶ Publication Statements

### ◦ Place of Publication Not Identified in the Resource (RDA 2.8.2.6)

#### ➤ Probable Place of Publication (RDA 2.8.2.6.2)

❖ If the place of publication is uncertain, supply the name of the probable local place of publication. Include the name of the larger jurisdiction if necessary for identification. If only the local place name is supplied, follow it with a question mark.

❖ Example: 260 \_\_ |a [London?] : |b Oxford University Press, |c2000.

#### ➤ Unknown Place of Publication

❖ If neither a known nor a probable local place or country, state, province, etc., of publication can be determined, record Place of publication not identified

❖ Example: 260 \_\_ |a [Place of publication not identified] : |b Oxford University Press, |c2000.



# Recording Attributes: Manifestations & Items

## ▶ Publication Statements

### ◦ No Publisher Identified (RDA 2.8.4.7)

- For a resource in a published form, if no publisher is named within the resource itself, and the publisher cannot be identified from other sources, record publisher not identified
- Example: 260 \_\_ |a London : |b [publisher not identified], |c2000.
- Example with unknown place publication and publisher: 260 \_\_ |a [Place of publication not identified] : |b [publisher not identified], |c2000.

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998.



# Recording Attributes: Manifestations & Items

## ▶ Copyright Date

- Recording Copyright Dates (RDA 2.11.1.3)
  - Record copyright dates applying the general guidelines
  - Precede the date by the copyright symbol (©) or the phonogram symbol (℗)
  - If the resource has multiple copyright dates that apply to various aspects, record only the latest copyright date

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

# Recording Attributes: Manifestations & Items

## ▶ Series Statements

- Basic Instructions on Recording Series Statements (RDA 2.12.1)

- A series statement is a statement identifying a series to which a resource belongs and the numbering of the resource within the series

# Recording Attributes: Manifestations & Items

## ▶ Series Statements

- Recording Series Statements (RDA 2.12.1.4)

- Transcribe the sub-elements of a series statement as they appear on the source of information

# Recording Attributes: Manifestations & Items: Example

- ▶ The Strategic Training Initiative in Community Supervision: Risk–Need–Responsivity in the Real World

245 04 |a The Strategic Training Initiative in Community Supervision :|b risk–need–responsivity in the real world /|c James Bonta [and six others].

246 33 :|a Initiative de formation stratégique en surveillance communautaire, les principes du risque, des besoins et de la réceptivité dans le monde réel

260 \_\_ |a Ottawa :|b Public Safety Canada,|c 2010.

490 1\_ |a Corrections research, user report ;|v 2010–01

# Recording Attributes: Manifestations & Items

- ▶ Identifier for the Manifestation
  - Basic Instructions on Recording Identifiers for the Manifestation (RDA 2.15.1)
    - An identifier for the manifestation is a character string associated with a manifestation that serves to differentiate that manifestation from other manifestations
    - Identifiers for manifestations include identifiers registered applying internationally recognized schemes (e.g., ISBN, ISSN, URN), as well as other identifiers assigned by publishers, distributors, government publications agencies, document clearinghouses, archives, etc., following internally devised schemes.



# Recording Attributes: Manifestations & Items

- ▶ Identifier for the Manifestation
  - Recording Identifiers for Manifestations (RDA 2.15.1.4)
    - If the identifier for the manifestation is one for which there is a prescribed display format (e.g., ISBN, ISSN, URN), record it in accordance with that format
    - If there is no prescribed display format for the identifier, record it as it appears on the source. Precede the identifier with a trade name or the name of the agency, etc., responsible for assigning the identifier, if readily ascertainable.

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

020 \_\_ |a 059035342X

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998,  
©1997.

# Recording Attributes: Manifestations & Items

## ▶ Note

- Basic Instructions on Making Notes (RDA 2.20.1)
  - A note is an annotation providing additional information relating to data recorded in another element

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

020 \_\_ |a 059035342X

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

500 \_\_ |a Also published under the title: Harry Potter and the philosopher's stone

# RDA In 10 Easy Steps

2. Look at the physical book again. Record the physical characteristics that would help people in selecting this particular book.

- Media type
- Carrier type
- Extent
- Dimensions

# Recording Attributes: Manifestations & Items

## ▶ Media Type

- Basic Instructions on Recording Media Type (RDA 3.2.1)
  - Media type is a categorization reflecting the general type of intermediation device required to view, play, run, etc., the content of a resource

# Recording Attributes: Manifestations & Items

## ▶ Media Type

### ◦ Recording Media Type (RDA 3.2.1.3)

- Record the media type using one or more of the terms listed in the following table
- If none of the terms listed in table apply to the carrier of the resource being described, record other
- If the media type or types applicable to the resource being described cannot be readily ascertained, record unspecified.

# Recording Attributes: Manifestations & Items

## ▶ Media Types

Media Type	Description of Media Type
Computer	Media used to store electronic files, designed for use with a computer
Projected	Media used to store moving or still images, designed for use with a projection device
Unmediated	Media used to store content designed to be perceived directly through one or more of the human senses without the aid of an intermediating device
Video	Media used to store moving or still images, designed for use with a playback device such as a videocassette player or DVD player



# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

020 \_\_ |a 059035342X

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

337 \_\_ |a unmediated |2 rdamedia

500 \_\_ |a Also published under the title: Harry Potter and the philosopher's stone

# Recording Attributes: Manifestations & Items

## ▶ Carrier Type

- Basic Instructions on Recording Carrier Type (RDA 3.3.1)
  - Carrier type is a categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, etc., the content of a resource

# Recording Attributes: Manifestations & Items

## ▶ Carrier Type

### ◦ Recording Carrier Type (RDA 3.3.1.3)

- Record the type of carrier used to convey the content of the resource using one or more of the terms listed in the following table
- Record as many terms as are applicable to the resource being described
- If none of the terms listed above apply to the carrier or carriers of the resource being described, record other
- If the carrier type or types applicable to the resource being described cannot be readily ascertained, record unspecified

# Recording Attributes: Manifestations & Items

## ▶ Carrier Type

Media Type	Carrier Types	Carrier Types
Computer	computer card computer chip cartridge computer disc computer disc cartridge	computer tape cartridge computer tape cassette computer tape reel online resource
Unmediated	card flipchart object	roll sheet volume

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone  
/|c by J.K. Rowling ; illustrations by Mary  
GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

338 \_\_ |a volume |2 rdacarrier

# Recording Attributes: Manifestations & Items

## ▶ Extent

- Basic Instructions on Recording Extent (RDA 3.4.1)

- Extent is the number and type of units and/or subunits making up a resource

# Recording Attributes: Manifestations & Items

## ▶ Extent

- Extent of Text (RDA 3.4.5)

- Single Volume (RDA 3.4.5.2)

- ❖ For a resource consisting of a single volume, record the extent in terms of pages, leaves, or columns as appropriate to the presentation used in the resource, applying the following general guidelines
    - ❖ If the volume is paginated, record the number of pages.

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone  
/|c by J.K. Rowling ; illustrations by Mary  
GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

300 \_\_ |a vi, 309 pages



# Recording Attributes: Manifestations & Items

## ▶ Dimensions

- Recording Dimensions (RDA 3.5.1.3)
  - Unless instructed otherwise, record dimensions in centimetres up to the next whole centimetre, using the metric symbol cm (for example if the height measures 17.2 centimetres, record 18 cm)

# Recording Attributes: Manifestations & Items: Example

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone  
/|c by J.K. Rowling ; illustrations by Mary  
GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

300 \_\_ |a vi, 309 pages ; |c 24 cm.

# RDA In 10 Easy Steps

3. Consider the book in terms of acquisition and access. Record the things that affect people in obtaining the book.

- Terms of availability (price)
- Contact information
- **Restrictions on access**
- Restrictions on use
- **URL**

# Recording Attributes: Manifestations & Items

## ▶ Restrictions on Access

- Basic Instructions on Recording Restrictions on Access (RDA 4.4.1)

- ▶ Restrictions on access are limitations placed on access to a resource

# Recording Attributes: Manifestations & Items

## ▶ Restrictions on Access

- Recording Restrictions on Access (RDA 4.4.1.3)

- Record all restrictions on access to the resource, including the nature and duration of the restriction, as specifically as possible

- For Example: 506 1\_ |a Restricted to institutions with a subscription.

# Recording Attributes: Manifestations & Items

## ▶ Uniform Resource Locator

- Basic Instructions on Recording Uniform Resource Locators (RDA 4.6.1)

- A Uniform Resource Locator, or URL, is the address of a remote access resource

- Uniform Resource Locators include all resource identifiers intended to provide online access to a resource using a standard Internet browser

# Recording Attributes: Manifestations & Items

## ▶ Uniform Resource Locator

- Recording Uniform Resource Locators (RDA 4.6.1.3)
  - Record the Uniform Resource Locator for the online resource being described
  - If there is more than one Uniform Resource Locator for the resource, record one or more in accordance with the policy of the agency preparing the description.

# Recording Attributes: Manifestations & Items: Example

- ▶ The Strategic Training Initiative in Community Supervision: Risk–Need–Responsivity in the Real World

245 04 |a The Strategic Training Initiative in Community Supervision :|b risk–need–responsivity in the real world /|c James Bonta [and six others].

260 \_\_ |a Ottawa :|b Public Safety Canada,|c 2010.

300 \_\_ |a 1 online resource (17 pages).

337 \_\_ |a computer |2 rdamedia

338 \_\_ |a online resource |2 rdacarrier

490 1\_ |a Corrections research, user report ;|v 2010–01

856 40 |u [http://dsp-psd.pwgsc.gc.ca/collections/collection\\_2010/sp-ps/PS3-1-2010-1-eng.pdf](http://dsp-psd.pwgsc.gc.ca/collections/collection_2010/sp-ps/PS3-1-2010-1-eng.pdf)



# Recording Attributes: Manifestations, Items, Works & Expressions

Recording Attributes: Work & Expression



# RDA In 10 Easy Steps

4. Consider the content of the book. Record the things that help people identify the content in the book.

- Title of work
- Form of work
- Date of work
- Content type
- Language of expression

# Recording Attributes: Work & Expression

## ▶ Title of the Work

- Basic Instructions on Recording Titles of Works (RDA 6.2.1)

- title of the work is a word, character, or group of words and/or characters by which a work is known.
- For purposes of identifying works, titles of the work are categorized as follows:
  - ❖ Preferred title for the work
  - ❖ Variant title for the work

# Recording Attributes: Work & Expression

## ▶ Title of the Work

- Preferred Title for the Work (RDA 6.2.2)

- Preferred title for the work is the title or form of title chosen as the basis for the authorized access point representing that work.

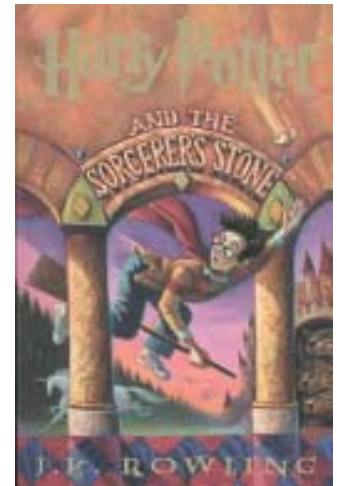
# Recording Attributes: Work & Expression

## ▶ Title of the Work

- General Guidelines on Choosing the Preferred Title Works Created after 1500 (RDA 6.2.2.4)
  - For works created after 1500, choose as the preferred title the title in the original language by which the work has become known through use in resources embodying the work or in reference sources

# Recording Attributes: Work & Expression: Examples

- ▶ Harry Potter and the Sorcerer's Stone
  - Preferred title for the work
    - Harry Potter and the philosopher's stone
  - Variant title for the work
    - Harry Potter and the sorcerer's stone



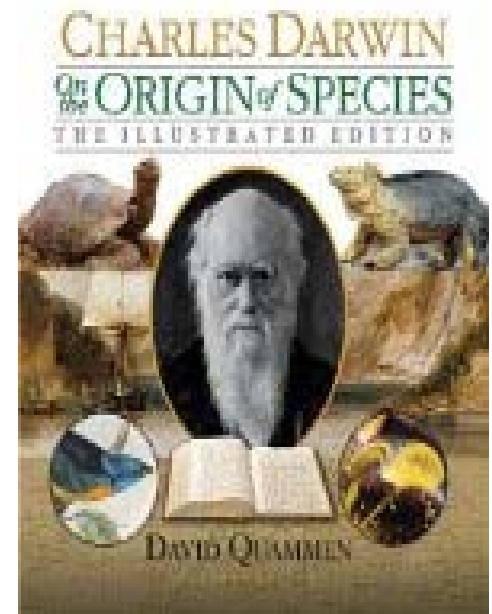
# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

240 10 |a Harry Potter and the philosopher's stone  
245 10 |a Harry Potter and the sorcerer's stone /|c by  
J.K. Rowling ; illustrations by Mary GrandPré.  
246 33 |a Harry Potter and the philosopher's stone  
250 \_\_ |a First American edition.  
260 \_\_ |a New York : |b A.A. Levine Books, |c 1998,  
©1997.

# Recording Attributes: Work & Expression: Examples

- ▶ On the origin of species
  - Preferred title for the work
    - On the origin of species
  - Variant title for the work
    - The origin of species





# Recording Attributes: Work & Expression

## ▶ Form of Work

- Basic Instructions on Recording Form of Work (RDA 6.3.1)
  - Form of work is a class or genre to which a work belongs

# Recording Attributes: Work & Expression

## ▶ Form of Work

- Recording Form of Work (RDA 6.3.1.3)
  - Record the form of the work.

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

240 10 |a Harry Potter and the philosopher's stone  
245 10 |a Harry Potter and the sorcerer's stone /|c by  
J.K. Rowling ; illustrations by Mary GrandPré.  
246 33 |a Harry Potter and the philosopher's stone  
250 \_\_ |a First American edition.  
260 \_\_ |a New York : |b A.A. Levine Books, |c 1998,  
©1997.  
380 \_\_ |a Novel

# Recording Attributes: Work & Expression

## ▶ Date of Work

- Basic Instructions on Recording Date of Work (RDA 6.4.1)
  - Date of work is the earliest date associated with a work
  - Date of work may be the date the work was created or the date the work was first published or released

# Recording Attributes: Work & Expression

## ▶ Date of Work

- Recording Date of Work (RDA 6.4.1.3)
  - Record dates in terms of the calendar preferred by the agency creating the data
  - Record the date of the work by giving the year or years alone

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

240 10 |a Harry Potter and the philosopher's stone, |f 1997

245 10 |a Harry Potter and the sorcerer's stone / |c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

# Recording Attributes: Work & Expression

## ▶ Content Type

- Basic Instructions on Recording Content Type (RDA 6.9.1)
  - Content type is a categorization reflecting the fundamental form of communication in which the content is expressed and the human sense through which it is intended to be perceived

# Recording Attributes: Work & Expression

## ▶ Content Type

### ◦ Recording Content Type (RDA 6.9.1.3)

- Record the type of content contained in the resource using one or more of the terms listed in the following table
- Record as many terms as are applicable to the resource being described
- If none of the terms listed apply to the content of the resource being described, record other
- If the content type applicable to the resource being described cannot be readily ascertained, record unspecified



# Recording Attributes: Work & Expression

## ▶ Content Type

Content Type	Description of Content Type
text	Content expressed through a form of notation for language intended to be perceived visually.
three-dimensional form	Content expressed through a form or forms intended to be perceived visually in three-dimensions.
three-dimensional moving image	Content expressed through images intended to be perceived as moving, in three dimensions.
two-dimensional moving image	Content expressed through images intended to be perceived as moving, in two dimensions.

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c  
by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

336 \_\_ |a text |2 rdacontent

# Recording Attributes: Work & Expression

- ▶ Language of Expression
  - Basic Instructions on Recording Language of Expression (RDA 6.11.1)
    - Language of expression is a language in which a work is expressed.

# Recording Attributes: Work & Expression

## ▶ Language of Expression

- Recording Language of Expression (RDA 6.11.1.3)
  - Record the language or languages of the expression using an appropriate term or terms in the language preferred by the agency creating the data
  - Select terms from a standard list of names of languages, if available

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

041 0\_ |a eng

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

# RDA In 10 Easy Steps

5. Consider the content of the book again. Record the content characteristics that would help people in **selecting** this particular book.

- Intended audience
- Summary of content
- Illustrative content
- Supplementary material
- Awards

# Recording Attributes: Work & Expression

## ▶ Intended Audience

- Basic Instructions on Recording the Intended Audience (RDA 7.7.1)
  - Intended audience is the class of user for which the content of a resource is intended, or for whom the content is considered suitable, as defined by age group

# Recording Attributes: Work & Expression

## ▶ Intended Audience

- Recording the Intended Audience (RDA 7.7.1.3)

- Record the intended audience for the content if the information is stated on the resource or is readily available from another source and is considered to be important for identification or selection



# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone  
/|c by J.K. Rowling ; illustrations by Mary  
GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

521 \_\_ |a For children aged 7-9

# Recording Attributes: Work & Expression

- ▶ Summarization of the Content
  - Basic Instructions on Summarizing the Content (RDA 7.10.1)
    - summarization of the content is an abstract, summary, synopsis, etc., of the content of a resource

# Recording Attributes: Work & Expression

- ▶ Summarization of the Content
  - Summarizing the Content (RDA 7.10.1.3)
    - Provide a brief objective summary of the content of the resource if it is considered to be important for identification or selection

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

300 \_\_ |a vi, 309 pages ; |c 24 cm.

520 \_\_ |a Rescued from the outrageous neglect of his aunt and uncle, a young boy with a great destiny proves his worth while attending Hogwarts School for Wizards and Witches.

# Recording Attributes: Work & Expression

## ▶ Illustrative Content

- Basic Instructions on Recording Illustrative Content (RDA 7.15.1)
  - Illustrative content is content designed to illustrate the primary content of a resource

# Recording Attributes: Work & Expression

## ▶ Illustrative Content

- Recording Illustrative Content (RDA 7.15.1.3)
  - If the resource contains illustrative content, record illustration or illustrations, as appropriate

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

300 \_\_ |a vi, 309 pages :|b illustrations ; |c 24 cm.

# Recording Attributes: Work & Expression

## ▶ Supplementary Content

- Basic Instructions on Recording Supplementary Content (RDA 7.16.1)
  - Supplementary content is content such as an index or a bibliography, designed to supplement the primary content of a resource.



# Recording Attributes: Work & Expression

## ▶ Supplementary Content

- Recording Supplementary Content (RDA 7.16.1.3)

- If the resource contains supplementary content, record the nature of that content, if it is considered important for identification or selection

# Recording Attributes: Work & Expression: Examples

- ▶ The Strategic Training Initiative in Community Supervision: Risk–Need–Responsivity in the Real World

245 04 |a The Strategic Training Initiative in Community Supervision :|b risk–need–responsivity in the real world /|c James Bonta [and six others].

260 \_\_ |a Ottawa :|b Public Safety Canada,|c 2010.

300 \_\_ |a 1 online resource (17 pages).

336 \_\_ |a text |2 rdacontent

337 \_\_ |a computer |2 rdamedia

338 \_\_ |a online resource |2 rdacarrier

490 1\_ |a Corrections research, user report ;|v 2010–01

504 \_\_ |a Includes bibliographical references.

856 40 |u [http://dsp-psd.pwgsc.gc.ca/collections/collection\\_2010/sp-ps/PS3-1-2010-1-eng.pdf](http://dsp-psd.pwgsc.gc.ca/collections/collection_2010/sp-ps/PS3-1-2010-1-eng.pdf)

# Recording Attributes: Work & Expression

## ▶ Award

- Basic Instructions on Recording Information on Awards (RDA 7.28.1)
  - Award is a formal recognition of excellence, for the content of a resource given by an award- or prize-granting body

# Recording Attributes: Work & Expression

## ▶ Award

- Recording Information on Awards (RDA 7.28.1.3)
  - Record information on awards if considered to be important

# Recording Attributes: Work & Expression: Examples

## ▶ Harry Potter and the Sorcerer's Stone

245 10 |a Harry Potter and the sorcerer's stone  
/|c by J.K. Rowling ; illustrations by Mary  
GrandPré.

246 33 |a Harry Potter and the philosopher's  
stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c  
1998, ©1997.

586 \_\_ |a 1997 Smarties Gold Award

# RECORDING ATTRIBUTES OF MANIFESTATIONS, ITEMS, WORKS & EXPRESSIONS :EXAMPLES

## Example : Harry Potter and the Sorcerer's Stone

020 \_\_ |a 059035342X

041 0\_ |a eng

240 10 |a Harry Potter and the philosopher's stone, |f 1997

245 10 |a Harry Potter and the sorcerer's stone /|c by J.K. Rowling ; illustrations by Mary GrandPré.

246 33 |a Harry Potter and the philosopher's stone

250 \_\_ |a First American edition.

260 \_\_ |a New York : |b A.A. Levine Books, |c 1998, ©1997.

300 \_\_ |a vi, 309 pages :|b illustrations ; |c 24 cm.

336 \_\_ |a text |2 rdacontent

337 \_\_ |a unmediated |2 rdamedia

338 \_\_ |a volume |2 rdacarrier

380 \_\_ |a Novel

500 \_\_ |a Also published under the title: Harry Potter and the philosopher's stone

520 \_\_ |a Rescued from the outrageous neglect of his aunt and uncle, a young boy with a great destiny proves his worth while attending Hogwarts School for Wizards and Witches.

521 \_\_ |a For children aged 7-9

586 \_\_ |a 1997 Smarties Gold Award

## Example : The Strategic Training Initiative in Community Supervision: Risk–Need–Responsivity in the Real World

020 \_\_ |a 9781100157504

245 04 |a The Strategic Training Initiative in Community Supervision :|b risk–need–responsivity in the real world /|c James Bonta [and six others].

246 33 :|a Initiative de formation stratégique en surveillance communautaire, les principes du risque, des besoins et de la réceptivité dans le monde réel

260 \_\_ |a Ottawa :|b Public Safety Canada,|c 2010.

300 \_\_ |a 1 online resource (17 pages).

336 \_\_ |a text |2 rdacontent

337 \_\_ |a computer |2 rdamedia

338 \_\_ |a online resource |2 rdacarrier

490 1\_ |a Corrections research, user report ;|v 2010–01

500 \_\_ |a Published in French under the title: Initiative de formation stratégique en surveillance communautaire, les principes du risque, des besoins et de la réceptivité dans le monde réel

504 \_\_ |a Includes bibliographical references.

856 40 |u [http://dsp-psd.pwgsc.gc.ca/collections/collection\\_2010/sp-ps/PS3-](http://dsp-psd.pwgsc.gc.ca/collections/collection_2010/sp-ps/PS3-)

1-2010-1-eng.pdf

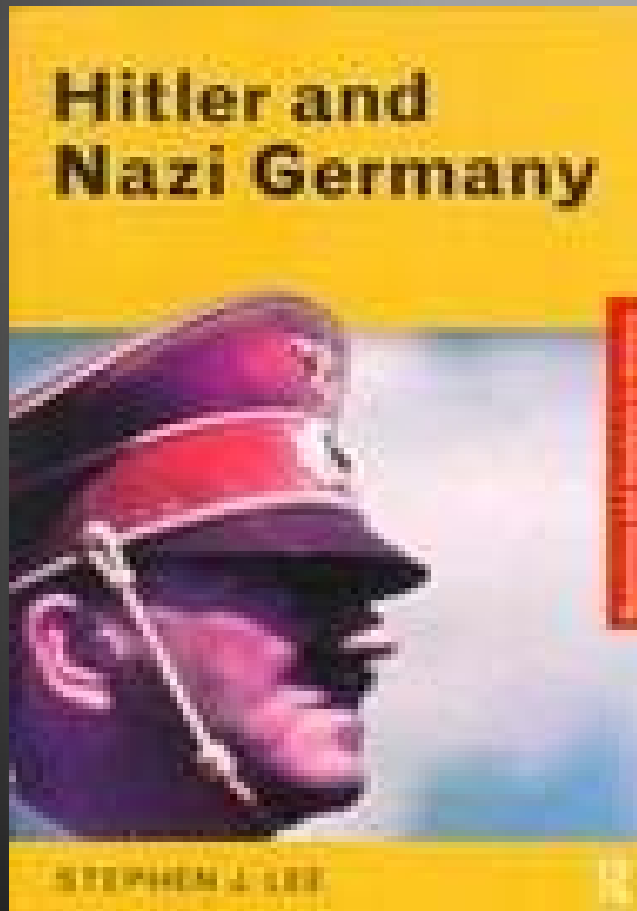


Any Questions?



# Recording Attributes: Manifestations & Items: Exercises

# Recording Attributes: Manifestations & Items: Exercise 1



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Simultaneously published in the USA and Canada

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*Library of Congress Cataloguing in Publication Data*

has been applied for

ISBN 0-203-97660-6 Master e-book ISBN

# Recording Attributes: Manifestations & Items: Exercise 1

Fill in the blanks for the following catalogue record using the information from the above title page

020 \_\_ |a \_\_\_\_\_ (electronic book)

245 10 |a \_\_\_\_\_ / |c \_\_\_\_\_.

260 \_\_ |a New York, New York : |b \_\_\_\_\_, |c 2005,  
©\_\_\_\_\_.

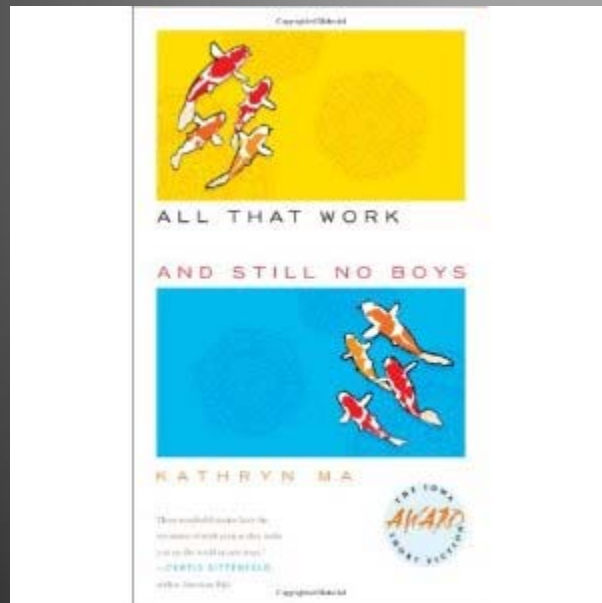
300 \_\_ |a xi, 129 pages ; |c 22 cm.

337 \_\_ |a \_\_\_\_\_ |2 rdamedia

338 \_\_ |a \_\_\_\_\_ |2 rdacarrier

490 0\_ |a Questions and analysis in history

# Recording Attributes: Manifestations & Items: Exercise 2



University of Iowa Press, Iowa City 52242

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ISBN-13: 978-1-58729-822-6

# Recording Attributes: Manifestations & Items: Exercise 2

Fill in the blanks for the following catalogue record using the information from the above title page

020 \_\_ |a \_\_\_\_\_

245 10 |a \_\_\_\_\_ / |c \_\_\_\_\_.

260 \_\_ |a \_\_\_\_\_: |b University of Iowa Press, |c [2009],  
©\_\_\_\_\_.

300 \_\_ |a 147 pages ; |c 24 cm.

337 \_\_ |a \_\_\_\_\_ |2 rdamedia

338 \_\_ |a \_\_\_\_\_ |2 rdacarrier

540 \_\_ |a Certain restrictions to use or copying of materials may apply.

# Recording Attributes: Manifestations & Items: Exercise 1 Answers

Fill in the blanks for the following catalogue record using the information from the title page

020 \_\_ |a 0203976606 (electronic book)

245 10 |a Hitler and Nazi Germany / |c Stephen J. Lee.

260 \_\_ |a New York, New York : |b Routledge, |c 2005, © 1998.

300 \_\_ |a xi, 129 pages ; |c 22 cm.

337 \_\_ |a unmediated |2 rdamedia

338 \_\_ |a volume |2 rdacarrier

490 0\_ |a Questions and analysis in history

# Recording Attributes: Manifestations & Items: Exercise 2 Answers

Fill in the blanks for the following catalogue record using the information from the title page

020 \_\_ |a 9781587298226

245 10 |a All that work and still no boys / |c Kathryn Ma.

260 \_\_ |a Iowa City, Iowa: |b University of Iowa Press, |c [2009], © 2009.

300 \_\_ |a 147 pages ; |c 24 cm.

337 \_\_ |a unmediated |2 rdamedia

338 \_\_ |a volume |2 rdacarrier

540 \_\_ |a Certain restrictions to use or copying of materials may apply.



# Recording Attributes: Work & Expression: Exercises



# Recording Attributes: Work & Expression: Exercise 1

Select the best answer to the following question

- A. Preferred title is:
  - a. Component of the authorized access point
  - b. Was known as uniform title in AACR2
  - c. May be authority controlled
  - d. All of the above
  
- B. The GMD and SMD in AACR2 is replaced in RDA by:
  - a. Media type
  - b. Carrier type
  - c. Content type
  - d. All of the above

# Recording Attributes: Work & Expression: Exercise 2

For each of the following identify the preferred title and variant title of the work

A. Someone knows my name by Lawrence Hill

Preferred Title: \_\_\_\_\_

Variant Title: \_\_\_\_\_

Personal Name: Hill, Lawrence, 1957

Uniform Title: Book of Negroes

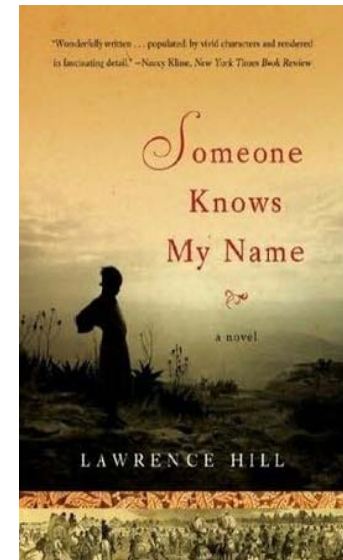
Main Title: Someone knows my name / Lawrence Hill.

Edition Information: 1st American ed.

Published/Created: New York : W.W. Norton & Co., 2007.

Description: 486 p. ; 25 cm.

ISBN: 9780393065787



# Recording Attributes: Work & Expression: Exercise 2

For each of the following identify the preferred title and variant title of the work

B. Annotated hobbit by J.R.R. Tolkien

Preferred Title: \_\_\_\_\_

Variant Title: \_\_\_\_\_

Personal Name: Tolkien, J. R. R. (John Ronald Reuel), 1892–1973.

Uniform Title: Hobbit

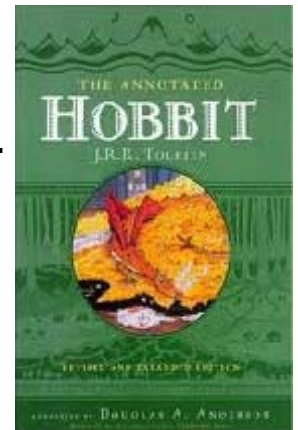
Main Title: The annotated hobbit / J.R.R. Tolkien ; illustrated by the author.

Edition : Rev. and expanded ed. / annotated by Douglas A. Anderson.

Published/Created: Boston : Houghton Mifflin, 2002.

Description: xii, 398 p. : ill. (some col.), map ; 25 cm.

ISBN: 0618134700



# Recording Attributes: Work & Expression: Exercise 3

Intergenerational Communication  
a research study

Amy Lewis      Carl Hayes  
Jack Ortz      Sarah Stair

Chicago    United States Research  
Council -- ©2009

2009

USRC research report number  
XVI

First revised edition

ISBN 971-46-80700-27-5

last numbered page: 212

Dimensions: 23 cm

Title Page

Title Page Verso

# Recording Attributes: Work & Expression: Exercise 3

- ▶ Using the above information complete the following record

020 ---  
245 ---  
246 ---  
250 ---  
260 ---  
300 ---  
336 ---  
337 ---  
338 ---  
490 ---

# Recording Attributes: Work & Expression: Exercise 1 Answers

Select the best answer to the following question

- A. Preferred title is:
- a. Component of the authorized access point
  - b. Was known as uniform title in AACR2
  - c. May be authority controlled
  - d. All of the above

The correct answer is “d: All the above”

- B. The GMD and SMD in AACR2 is replaced in RDA by:
- a. Media type
  - b. Carrier type
  - c. Content type
  - d. All of the above

The correct answer is “d: All the above”

# Recording Attributes: Work & Expression: Exercise 2 Answers

For each of the following identify the preferred title and variant title of the work

A. Someone knows my name by Lawrence Hill

Preferred Title: Book of Negroes

Variant Title: Someone knows my name

Personal Name: Hill, Lawrence, 1957

Uniform Title: Book of Negroes

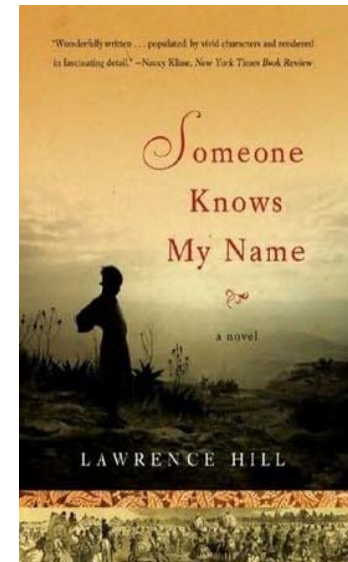
Main Title: Someone knows my name / Lawrence Hill.

Edition Information: 1st American ed.

Published/Created: New York : W.W. Norton & Co., 2007.

Description: 486 p. ; 25 cm.

ISBN: 9780393065787





# Recording Attributes: Work & Expression: Exercise 2 Answers

For each of the following identify the preferred title and variant title of the work

B. Annotated hobbit by J.R.R. Tolkien

**Preferred Title:** Hobbit

**Variant Title:** Annotated hobbit

Personal Name: Tolkien, J. R. R. (John Ronald Reuel), 1892–1973.

Uniform Title: Hobbit

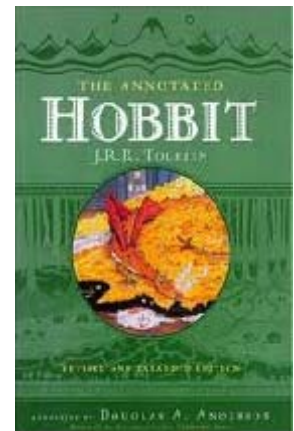
Main Title: The annotated hobbit / J.R.R. Tolkien ; illustrated by the author.

Edition : Rev. and expanded ed. / annotated by Douglas A. Anderson.

Published/Created: Boston : Houghton Mifflin, 2002.

Description: xii, 398 p. : ill. (some col.), map ; 25 cm.

ISBN: 0618134700



# Recording Attributes: Work & Expression: Exercise 3 Answers

- ▶ Using the following information complete the following record

020 \_\_ |a 9714680700275

245 10 |a Intergenerational communication : |b a research study / |c Amy Lewis, Carl Hayes, Jack Ortiz, Sarah Stair.

OR

245 10 |a Intergenerational communication : |b a research study / |c Amy Lewis [and 3 others].

246 30 |a Research study

250 \_\_ |a First revised edition

260 \_\_ |aChicago : |b United States Research Council, |c2009, ©2009

300 \_\_ |a 212 pages ; |c 23 cm.

336 \_\_ |a text |2 rdacontent

337 \_\_ |a unmediated |2 rdamedia

338 \_\_ |a volume |2 rdacarrier

490 1\_ |a USRC research report ; |v number XVI

# References

1. RDA in 10 Easy Steps by Thomas Brenndorfer
2. RDA toolkit
3. Library of Congress RDA Test Training Materials

**THE END**